BACK COVER

FRONT COVER

FLAP

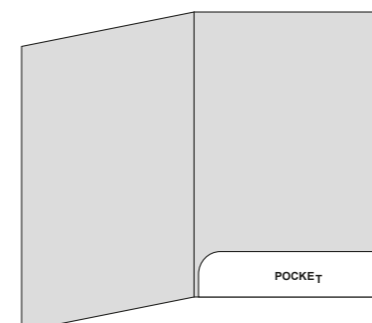POCKET

Grey box shows size of
business card when inserted
into cut slits.

POCKET

F7_A4_CEN

**A4 Folder / No Capacity**
Fits A4 paper / Business card slits optional        Flat Size: 447 x 368mm

Place your design within **'Artwork' layer** and **delete 'Guide' layer** once finished.
*Failure to remove guide layer will result in template printing over artwork design.*

**Please ensure:**
• Colour: CMYK (RGB will be converted)
• Fonts: Embeded or converted to outlines
• Image Resolution: 300dpi or higher
• Crop marks and 3mm bleed are included
• Accepted format: PDF (one file)

Please upload **one PDF** including two copies of artwork - **one with cutter guide visible and one without.**

**Business Card Slits**
**Business card slits are included on all panels as standard. If slits are not required please ensure** this finishing option is selected when ordering and **Business Card Slits layer is removed** when placing artwork.

**Finished Size -** This is the finished size of the product once cut.

**Safe Area -** We recommend keeping text and images out of the grey area, remaining in white box.

**3mm Bleed -** Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once cut.

Aa    **Orientation -** Place artwork the same way up as text shown for orientation to be correct once assembled.

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