

BACK COVER  
PAGE 4

FRONT COVER  
PAGE 1

## Folded Leaflet A4

Half Fold / 4 Printed Pages

Finished Size: 210 x 297mm  
Flat Size: 420 x 297mm

Place your design within **'Artwork' layer** and **delete 'Guide' layer** once finished. Leave pages blank where no print is required.  
*Failure to remove guide layer will result in template printing over artwork design.*

**Please ensure:**

- Colour: CMYK (RGB will be converted)
- Fonts: Embedded or converted to outlines
- Image Resolution: 300dpi or higher
- Crop marks and 3mm bleed are included
- Accepted format: PDF (one file)



**Finished Size** - This is the finished size of the product once trimmed.



**Safe Area** - We recommend keeping text and images out of the grey area, remaining in white box.



**3mm Bleed** - Please extend your artwork into the bleed if you are using full colour or imagery in the background. Anything within this area will be removed once trimmed.



**Crease** - These lines will be creased to create folds. For best results do not place text across these lines.

INSIDE LEFT  
PAGE 2

INSIDE RIGHT  
PAGE 3